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OFFICE OF THE CITY MANAGER

City Hall • 425 N. El Dorado Street • Stockton, CA 95202-1997 • 209 / 937-8212 • Fax 209 / 937-7149  
[www.stocktonca.gov](http://www.stocktonca.gov)

October 3, 2018

MuckRock  
Dan Rubins  
Dept. MR57920, 411A  
Somerville, MA 02144

Re: California Public Records Act Request dated July 20, 2018 – Contracts, MOUs, Agreements, Policies, Procedures and Audits

\*\*\*\*\*Sent via email to [57920-58817183@requests.muckrock.com](mailto:57920-58817183@requests.muckrock.com) \*\*\*\*\*

Dear Mr. Rubins,

I am writing in response to your request for public records dated July 20, 2018, pursuant to the Public Records Act ("Act") (Gov. Code § 6250, *et seq.*), requesting records for contracts, MOUs, agreements, policies, procedures and audits.

I attempted to reach you by telephone at 617-299-1832 and e-mail (above) today. The number provided in your request is answered by a MuckRock attendant, who also indicated that she would try to reach you.

As stated in our letter dated, August 14, 2018, the City has records to disclose, and we are actively working on your request. Due to the need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records that are demanded in a single request, and the need to search for and collect the requested records from field facilities or other establishments that are separate from the office processing the request, the City will provide these records by approximately January 31, 2019, as provided for under California Government Code 6253 (c)(1) and (2).

**Contracts, MOUs and Agreements**

Providing records responsive to the portion of your request, for contracts, MOUs and agreements active within the last 2 years, will require approximately 6 months. We have determined that considering the amount of staff time that is needed to handle your request, this timeframe is reasonable under the Act.

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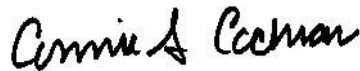
As of the date of your request, there were 2,760 contracts; an estimated one-third of these contracts are stored in paper format or on microfilm at locations separate and apart from City Hall. The average contract with attachments, exhibits, etc., is 10 pages; copies are available at .10 per page.

To provide copies of these records we will require a deposit of \$920.00 (nine-hundred-twenty). The August 14, 2018, extension letter requested the within 45 days for the photocopying of these records. This letter provides an additional 15 calendar days. Please forward your deposit so that it is received by the City of Stockton no later than, October 19, 2018 to:

City of Stockton  
Attn: City Manager's Office  
Public Records Request  
425 N. El Dorado Street  
Stockton, CA 95202

If you have any questions, please contact me at (209) 937-8827.

Sincerely,

A handwritten signature in black ink that reads "Connie Cochran". The signature is written in a cursive, flowing style.

Connie Cochran  
City Manager's Office

cc: John Luebberke, City Attorney  
Tara Mazzanti, Deputy City Attorney  
Taryn Jones, Deputy City Attorney